Southern Cape Fountains (Pty) Ltd

4 Bridge Road, George Industria. 6529 PO Box 796, George. 6530 Phone 0637647848 REG No: 2020 / 812896 / 07 VAT No: 4870294552

The Protection of Personal Information Act (POPIA)

Southern Cape Fountains respects your privacy and the protection of your personal information is important to us. We are committed to ensuring the security and protection of the personal information that we process, and to provide a compliant and consistent approach to data protection.

The POPIA Act regulates how we collect, use, store and destroy personal information.

We collect and process your personal information to be able to give you the best experience possible, to understand your requirements and to be able to apply our deliveries and services appropriately. The information we collect will vary depending on the services you request.

It is very important to note that, when you engage with us, you acknowledge that we will use your personal information in compliance with the POPIA act and other regulations. We will process and use this information to provide you with our products and services as well as to update and enhance our records. The provision of your personal information is mandatory in regards to this policy and you will not be able to use our products or services, should you object to providing us with such information.

Use of personal information

The purpose of processing your personal information includes, but is not limited to:

- To respond to your queries
- To comply with legal requirements or industry codes
- To market or promote our products and services
- For safety and security reasons

Disclosure of information

We may disclose your information to third parties who are involved with the delivery of our products or services to you.

We may disclose your information when:

- You have consented to this.
- The law requires it.

You have the right to ask us to update, change or delete any of your personal information that we hold about you. We ask that you please keep your information with us up to date to allow us to give you the best service possible. You also have the right to ask us for a record of what information we hold about you and we will gladly supply it if your identity is confirmed.

We can change this Privacy Policy from time to time if the law or our business practices requires such change.

For any queries please do not hesitate to contact us.

Southern Cape Fountains (Pty) Ltd 0637647848 <u>scfountains@gmail.com</u> www.concretegardenornaments.co.za